

Administrative Evaluation Criteria

№	Criterion	Evaluation	
		Yes	No
1.	The foreign film project complies with the requirements of the Tender Regulations:	Yes	No
	At least a part of the shooting of the foreign film is planned in Latvia		
	At least a part of the shooting of the foreign film is planned in Riga or During the filmmaking process it is planned to also employ the service suppliers registered in Riga		
	Minimal total budget of the foreign film project (excluding co-financing by public persons of Latvia) – EUR 700,000 (foreign capital comprising at least 75% of total budget of the foreign film project); and the approved amount of the film financing is at least 50% of the total costs of the film		
	Plans to finish the implementation of the film project and to deliver the report on the film project's expenditure by November 29, 2019		
2.	The Tender Application is prepared in compliance with the requirements of the Tender Regulations:	Yes	No
	Tender Application is submitted in a sealed envelope		
	Tender Application is bound		
	Electronic versions of the documents are submitted		
	Documents are prepared in Latvian (except those mentioned in the Article 18 of the Regulations)		
All documents are printed			
3.	All the documents listed in the Tender Regulations are submitted:	Yes	No
	Duly completed Tender Application Form and all the attachments		
	Copy of the annual financial report for the last closed fiscal year		
	The copy of the preliminary cooperation agreement or the cooperation agreement on the intent to shoot a feature length motion picture or a television film or a documentary in Latvia		
	The total film budget estimate signed by the foreign film production company and the film financing plan		
	The break-down of the estimated expenditure (in euros) to be incurred in Latvia in compliance with the eligible expenses listed in these Regulations (Appendix 5)		
	The statement signed by the Co-financing Applicant (Appendix 2) of the allocated and planned public funding of the film project, as well as attested copy of the break-down of the estimated expenditure		
4.	Compliance with the overall cultural criterion:	Yes	No
	Taking into account the opinion of experts and other specialists; and in accordance with the Article 7 of the Regulations		
	The Tender Application complies with the administrative criteria :	Yes	No